



INDEPENDENT JEWISH DAY SCHOOL
an ACADEMY

IJDS CONTRACTOR VISIT PROTOCOL: COVID-19

Name of visiting worker	
Company	
Reason for visit	
Date and time of visit	

Please complete prior to entering school and carrying out works

Have you been outside of the UK in the last month? Or been in the company of somebody who has? If yes, which country?	<input type="checkbox"/> No / <input type="checkbox"/> Yes Country _____
Have you been in contact with anybody currently self-isolating and/or displaying symptoms of Coronavirus or any other infectious disease?	<input type="checkbox"/> No / <input type="checkbox"/> Yes
Have you had a raised temperature, dry cough or experienced shortness of breath in the last 72 hours? If yes, have you contacted 111 for advice?	<input type="checkbox"/> No / <input type="checkbox"/> Yes <input type="checkbox"/> No / <input type="checkbox"/> Yes / <input type="checkbox"/> NA
Do you currently have loss of taste or smell?	<input type="checkbox"/> No / <input type="checkbox"/> Yes
Have you or anyone in your household been tested for COVID-19? If yes what was the date and result?	<input type="checkbox"/> No / <input type="checkbox"/> Yes Date _____ Result _____
Did you travel by public transport?	<input type="checkbox"/> No / <input type="checkbox"/> Yes

If you require a copy of our Coronavirus Policies and Procedures, please ask the school office in advance.

Protocol for carrying out works

- Report to security and sign in, we will then advise you of the nearest entrance to enter the building and utilise throughout the visit, and the closest exit to where you are carrying out work.
- PPE does not need to be worn during your visit.
- Social distancing as per government guidelines to be adhered to throughout visit.
- Any waste products from visit to be taken away by you or to be put directly into outdoor bins, securely wrapped and tied.
- Hand washing facilities will be available, you will be given directions to the location for your use and must wash hands on entry to the school.
- Refreshment breaks must not be taken outside of school. Once arrived at school, you may not leave the premises until the end of the day.
- Movement through school is limited and minimised.

FORM COMPLETED BY	SIGNATURE	DATE