



INDEPENDENT JEWISH DAY SCHOOL
an ACADEMY

MEALTIME SUPERVISOR VACANCY

Closing Date: Ongoing

Start Date: ASAP

Job Type:

Part Time during Term Time Only

Salary:

Standard Hourly Living Wage

[according to age]

A primary school in Hendon is looking for a **Meal Time Supervisor** on a permanent basis. This is for 2 hours per day from Monday to Friday over the lunch period and will be during term time only.

Applicants will ideally have experience with children and must have a positive, enthusiastic approach, be able to stay calm in an emergency and be able to work successfully as part of a team.

Main Duties and Responsibilities include:

- Setting up the dining hall, organise and supervise the children during lunchtimes.
- Help children who are in difficulties [for example, cutting up food].
- Encourage good table manners.
- Comfort children who are upset.
- Deal with minor injuries [such as cuts, grazes bruises].
- Encourage good behaviour in the playgrounds and around the school
- Ensure the dining hall is clean and tidy for the school's afternoon activities.
- Take rubbish bags to the external bins.
- Other cleaning tasks as may be required.
- Covering for absent team members when relevant
- Follow all safeguarding procedures.

We are committed to the safeguarding and well-being of the children in our care so an enhanced DBS will be required for this post.

If you would like to apply please ring 020 8203 2299 or send your CV to office@ijds.co.uk.